

MEMO

TO: Metropolitan Member Clubs
FROM: MBA Match & Program Committee
DATE: Monday 19 October 2026
SUBJECT: General Information

Club Secretaries

MBA Web site & Facebook

Website: The MBA website serves as the central portal for general information from the MBA Executive and Match & Program committee, and electronic copies of official documents are published there as they are released to clubs.

Facebook: Match & Program committee will use the MBA Facebook page to draw bowlers' attention to urgent matters (e.g. changes because of weather conditions).

Contacting MBA Match & Program committee

Email/Text: Clubs are encouraged to use emails and text messages when contacting Match and Program Committee, particularly for non-urgent matters or when providing information.

Telephone: Clubs are asked to only use **0418 458 574** for phone inquiries and text messages. When sending a text message, please include name, purpose and club affiliation. Text messages and telephone calls will be answered as soon as possible.

BowlsLink

Player names: Clubs are reminded that names of players must be entered into BowlsLink by 6 pm the day before the game. Failure to do so may result in a fine.

BowlsLink records: Club Secretaries are asked to keep member records up to date on BowlsLink. This will remove the need to use the "substitute" option when entering teams. Accurate BowlsLink records are also important in determining player eligibility towards the end of the Pennant season.

Scoring Pennant games

When to score games: It is recommended that scoring of all games (including forfeits & Byes) be done at the time between the end of games played and the time limit of 6 pm / 6.30 pm. This allows for last-minute changes to selected players as recorded on scorecards.

Scorecard headers: It is a requirement of the Conditions of Play that all the relevant information is filled out on every scorecard, including the header. The MBA has already received scorecards for MBA attention that have very little information recorded in the header.

Notifying forfeits: It is a requirement that when forfeits are offered & accepted that MBA Match & Program committee is notified via email.

Measuring Etiquette: Bowlers should be reminded that as a matter of respect and courtesy, players/officials undertaking a “measure” should be allowed to do so without interference from other players.

Shuffle button: Clubs are reminded that use of the “Shuffle” button should be avoided, as unintentional consequences can occur, requiring MBA time to resolve.

Mid game substitution: Bowls SA has indicated that for Division 6 & 7 Saturday, Division 4 Wednesday & Division 2 Thursday ONLY, a club may introduce a player as a substitute to replace another player under the substitution rule & restrictions (refer Rule 3.7) at the mid game break on the grounds of physical stamina & general wellbeing.
Note that the Umpire of the Day and opposing side manager should be aware of this and that scorecards are annotated to record the name of the incoming player as required by the substitution rule. The name of the original player will remain in BowlsLink.

If there are any questions or further clarification required, please contact MBA Match & Program committee (MBAmatchcommittee@metrobowls.com.au)



Steve Franks

Manager, MBA Match & Program Committee